

SENIOR CAPSTONE

Kinder HSPVA- Syllabus for the 2019-2020 school year

*This course is not only a preparation for what may come later;
it is also about helping you engage with the present.*

Instructor: Alyson Landry
Room 463

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<http://hspvaseniorcapstone.weebly.com>

Conference Time: 4th period- 12:25- 1:55 (Red)
9th period- 2:00-3:30 (Grey)
and by appointment

HSPVA Mission Statement

By cultivating both artistic and academic excellence in a diverse environment, Kinder HSPVA builds the confidence and enthusiasm required for an accomplished creative future.

Overview

Senior Capstone serves as a culminating academic and artistic experience specifically for Kinder HSPVA Seniors. It is designed for our students to translate the skills you have honed in your art discipline into 'real world' applications. The overall goal of this course is to develop your creativity, communication and soft skills so you may participate more successfully in your professional and social life.

Learning Outcomes

While we will cover some theory to enhance your understanding of the business world, the bulk of our time will be spent focusing on your applied skills. I would like you to walk out of this class confident that you can deliver excellent presentations; feel comfortable and be successful in interviews; market yourself through first-rate resumes, portfolios, and a strong social media presence for college, career or scholarships; and comport yourself in a productive, creative way in collaborative group environments. In addition to lessons covered in our seven units of study, you will have dedicated time each class to research and apply to colleges, job opportunities and scholarships.

Requirements for the Course

1. Read the assignments and thoroughly prepare for each class.
2. Actively participate and bring insights to class discussions based upon the readings and your experience.
3. Turn in senior-level quality work on time in both digital and hard copy form as applicable.
4. Demonstrate excellent reasoning, writing, and collaborative skills.

Class Procedures

1. Be in your seat ready to learn on time.
2. Tardies will be addressed according to Kinder HSPVA school policy. Time will be based on the school computers.
3. Any and ALL absences from class require written notification via email to Mrs. Landry.
 1. College visits and arts related performances should be submitted **prior** to the absence.
 2. Emails should be sent from a student account NOT a parent or guardian and sent directly to Mrs. Landry's email at alandry4@houstonisd.org. **This expectation is like what you will experience in the college/work environment; it is vital to communicate DIRECTLY with your professor/supervisor PROACTIVELY.** Failure to do so will result in deduction in daily participation grades.
4. Electronic devices (including cell-phones, MP3's, etc.) used without permission will be taken up and turned into the AP. This is your warning.
 1. Absolutely NO recording in the class without express permission. This includes (but is not limited to) photographs, Snapchats, and any type of motion recording.

Statement on Academic Dishonesty

Academic honesty is an integral component of a student's education. Presenting the words or works of others as your own is plagiarism, is dishonest, and is a violation of the HISD Policy on Academic Honesty. All graded academic exercises (including homework, quizzes, tests, essays, research papers and projects) are expected to be conducted individually and completed as the student's original work unless otherwise instructed. If you are not certain of what is permissible, you should contact me/other teachers prior to submitting the assignment.

When plagiarism, copying, or other form of academic dishonesty is discovered, a student is allowed to retake the assignment, but receives a standard deduction thus lowering the maximum grade possible (Ex: retake grade to be no higher than 70) OR teacher may decide to average original grade with reassessment grade).

Teachers may also lower the student's conduct grade at their discretion.

If a grading penalty is not issued, a teacher can refer the student to the assistant principal for a disciplinary consequence.

Required Textbooks/Reading

1. Robinson, Ken, *Out of Our Minds: The Power of Being Creative*, Third Edition; John Wiley & Sons Ltd: Capstone Publishing Ltd. 2017
2. Additional materials will be assigned and provided.

Grading

For further details on district grading policies, please see the HSPVA handbook and the HISD Grades Policy <http://www.houstonisd.org/Page/62070>

Participation and Insights 40% (daily grade based on attendance and substantive in-class group participation)

Assignments 60% (papers, presentations, projects)

Grading continued

Academic Subjects	Conduct
90–100 = excellent	E = excellent
80–89 = good; above average	S = satisfactory
75–79 = satisfactory; average	P = poor; below average
70–74 = passing; below average	U = unsatisfactory
below 70 = unsatisfactory; failing	

Assignments, class schedules, and other information contained in this class syllabus are subject to change without notice. Students are expected to regularly check the Senior Capstone website for assignments and updates and be aware of any additional policies presented by the teacher during the course.

Class Participation- Grading Elements

- **5 Points- Strong participation** shows initiative and excellence in written and verbal work. The student helps to create more effective discussions and activities through his or her verbal and written contributions. Reading and writing assignments are completed on time and with attention to detail. In discussions and activities, comments to peers are tactful, thorough, specific, and often provide other students with a new perspective or insight.
- **4 Points- Satisfactory participation** demonstrates consistent, satisfactory written and verbal work. Overall, the student is prepared for class, completes assigned readings and writings, and contributes to small group activities and large class discussions. Reading and writing assignments are completed on time. In discussions and activities, comments to peers are tactful and prompt, but could benefit from more attentive reading and/or specific detail when giving comments.
- **3 Points- Weak participation** demonstrates inconsistent written and verbal work. The student may be late to class, unprepared for class, and may contribute infrequently or unproductively to classroom discussions or small group activities. Reading and writing assignments are not turned in or are insufficient. In discussions and activities, comments to peers may be missing, disrespectful, or far too brief and general to be of help or to be insightful.
- **1 Point- Unacceptable participation** shows ineffectual written and verbal work. The student may be excessively late to class, completely unprepared, and not able to contribute to classroom discussions or small group activities. This student may be disruptive in class. Reading and writing assignments are not turned in or are insufficient. In discussions and activities, the student is completely unprepared, disruptive, or sleeping and otherwise not participating.
- **0 Points-** The student is absent from class, or leaves early from class.
An Excused absence will be entered as an "EXC" in the gradebook with proper documentation and will not affect class average.

Grading continued

Rubrics will be provided in advance for each of the following:

Written Assignments

- Purpose
- Evidence Based Reasoning
- Organization
- Mechanics and Style

Collaborative Group Work

- Participation/Collaborative Effort
- Creative Thinking
- Problem Solving
- Correspondence and Communication
- Completion and Quality of Work

Presentation

- Body language
- Eye contact with the audience
- Voice
- Pace/speed of presentation
- Language
- Timing of presentation
- Power Point
- Addressed the topic

Website

We will be using the class website to access class handouts, notes, answers, calendar and recorded lectures/guest speakers. You can access the website at:

<http://hspvaseniorcapstone.weebly.com>

Parents/Guardians

Parents and Guardians are important role models and an essential part of every student's education. Students will receive a progress report at the midpoint of each six weeks; if grade falls below a 70, students are required to bring this progress report back to me with a parent or guardian's signature. If you have any questions concerning assignments and/or grades, check your account on Gradespeed and then email me any concerns.

Make Up Work

Make up work is the student's responsibility. If away on school activities, be sure to get any assignments before you leave (check the website!). Being on school trips etc. is not an acceptable excuse for not turning in assignments. If absent, you can check the assignment list posted on Gradespeed or the website to see what you have missed. Make up work must be turned in the next time we meet for class or a zero will result unless prior arrangements have been made with me.

Late Work

Assignments turned in after the due date will receive a flat 20-point deduction on top of the grade they receive. Technical issues within 24 hours of the due date do not excuse a late assignment.

In accordance with the HSPVA Late Work Policy, no late assignments may be accepted after the **Wednesday** before the end of the Six Weeks Grading Cycle. The deadline is intended to provide teachers with a protected period of time to complete all grading and posting of grades prior to the cycle deadline.

The late work deadlines for each cycle during the 2019-2020 school year are: Cycle 1 (October 2nd), Cycle 2 (November 6th), Cycle 3 (December 17th), Cycle 4 (February 12th), Cycle 5 (April 1st), Cycle 6 (May 27th).

Dress Code

When hosting a guest speaker or giving a presentation, you should plan on dressing in Professional Attire or 'business casual'. You should look presentable and professional.

PROFESSIONAL ATTIRE WILL COUNT FOR A GRADE. You will be given notice in class and on the website for these days.

Please reference this site if you need further clarification:

<http://www.wikihow.com/DressProfessionally>

A Quick Reference- What NOT to wear:

- Excessively tight or revealing clothing (low cut shirts, etc.)
- Excessively short clothing (Skirts, shorts, pants, and dresses must be at least fingertip length)
- Pajamas
- Flip flops
- Bare midriffs
- Leggings (may only be worn under a dress or skirt of fingertip length)
- Exercise wear (bike shorts, yoga pants, sports jerseys, etc.)
- Any clothing that sports an offensive image or slogan
- Items which are excessively stained, torn, and worn-out

Projects

Collaborative projects are intended to support the development of higher-order thinking skills, research skills and logical reasoning (they provide an opportunity for students to demonstrate such attributes). Projects will be worked on DURING CLASS so your attendance is vital to not only your success, but the success of your group as well.

Extra Credit:

Extra credit will not be available. All work (with the exception of readings for *Out of Our Minds*) can be completed during class time.

TENTATIVE COURSE SCHEDULE

There will be a research/reflection paper AND presentation assigned each Unit.

Readings for *Out of Our Minds* will be completed outside of class.

UNIT 1: THE PATH TO PVA... (August 26 – October 18)

- *Introduction*- Overview of the Course Syllabus, Assignments, Expectations
 - *Context*- Your journey in the arts and the world you are entering
 - *Leadership and Collaboration*

 - COLLEGE PREP IN NAVIANCE

 - *Out of Our Minds*: Chapters 1 and 2

 - **Guest Speaker**: Mrs. Farris and Mrs. Johnson- Guidance Department Kinder HSPVA
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UNIT 2: MARKETING (October 21 - November 22)

- Storytelling and Marketing
 - Portfolios
 - Resumes
 - Logos
 - Interview Skills
 - Social Media presence
 - College Essay Workshops

 - COLLEGE PREP IN NAVIANCE

 - *Out of Our Minds*: Chapters 3 and 4

 - **Guest Speaker**: Melissa Williford – Director of Human Resources at Houston Grand Opera
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UNIT 3: ARTS INTEGRATED PROJECTS (December 2 - December 19)

- Collaborative Projects

 - COLLEGE PREP IN NAVIANCE

 - *Out of Our Minds*: Chapters 5 and 6
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END OF FALL SEMESTER

UNIT 4: MID YEAR PERFORMANCE REVIEWS & FINANCE (January 6 - Feb 21)

- Mid-Year Performance Reviews and Goal Setting
 - Finance
 - Budgeting
 - Scholarships & Grants
 - Taxes
 - COLLEGE/SCHOLARSHIP PREP IN NAVIANCE
 - *Out of Our Minds*: Chapters 7 and 8
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UNIT 5: LAW AND THE ARTS (February 24 - April 1)

- Law and the Arts
 - Intellectual Property
 - Trademark
 - Copyright
 - Contracts & Terms and Conditions
 - COLLEGE/SCHOLARSHIP PREP IN NAVIANCE
 - *Out of Our Minds*: Chapter 9
 - **Guest Speaker**: Brendettae Payne - Attorney/Judge- Entertainment Law
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UNIT 6: THE ARTS AND COMMUNITY ENGAGEMENT (April 2- May 1)

- Community Engagement Collaborative Project
 - COLLEGE/SCHOLARSHIP PREP IN NAVIANCE
 - *Out of Our Minds*: Chapters 10 and Afterword
 - **Guest Speaker**: Zach Gresham - Director of Education Programming at MD Anderson Cancer Center
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UNIT 7: PUTTING IT ALL TOGETHER (May 4 - May 22)

- Review of all Units
 - Adulting 101 classes
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END OF SPRING SEMESTER - GRADUATION!

SENIOR CAPSTONE SYLLABUS

<http://hspvaseniorcapstone.weebly.com>

PLEASE RETURN THIS PAGE BY 9/6- THIS WILL COUNT AS A GRADE.

CLASS PER: _____

Student:

I have read the syllabus and I will do my best to succeed in this class.

Name (*print neatly*) _____

(SIGNATURE) _____

Parent/Guardian:

I have read the syllabus and will support my child to succeed in this class.

Parent/Guardian Name (*print neatly*) _____

(SIGNATURE) _____

Email: _____

Comments are welcome:
